



**Jungle J's Play and Party Centre,
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Risk Assessment: Undertaken by Sarah Lageard (Co-Owner and Shareholder)

Hazard	Who may be harmed and how	Current Controls
Step entering the building	All customers may be at risk from trip/fall	Sign warning customers of step.
Damaged equipment/Hidden items	Falls, unpadding areas, choking and strangulation. All customers using the equipment (adults and children.)	The play equipment is checked daily before opening and records are kept. Periodic management checks are carried out weekly, monthly and annually. ROSPA inspection annually.
Dirty soiled equipment	Transfer of bacteria. All customers using the equipment (adults and children.	The play equipment and balls cleans are cleaned regularly as part of a cleaning schedule and records are kept. Spillages etc reported to staff are cleaned immediately.
Misuse of play equipment	Bumps, trips and falls. Children playing in the under 4's area or 4 & over area when they are too old/young.	Rules of play are enforced by staff and displayed around the site with signage. Parents and carers are responsible for the supervision of their own children. Age restrictions apply to the various areas and displayed simply. Designated baby and toddler area, under 4's area and 4 & over area. Whistles and announcements over PA system.
Chemicals left unattended	Poisoning, chemical burns. Children and anyone who may misuse chemicals.	All cleaning materials are kept in a locked cleaning cupboard. Anti-bacterial sprays for cleaning tables etc. are kept under the counter.
All slides in play centre	All customers using slides are at risk of friction burns to exposed skin.	Rules of play enforce children to wear socks, trousers and long sleeves. Re-enforced by signage and staff.
Free Fall Slide	All customers using slide are at risk of friction burns to exposed skin. Risk of bumping head if correct sliding rules not followed.	Rules of play enforce children to wear socks, trousers and long sleeves. Re-enforced by signage and staff. Correct sliding explained by staff when using the free fall slide.
Wet floors in toilet areas	All at risk of slipping.	Regular hourly checks made of the toilets and spillages cleaned. Warning signage put out if floors are wet.
Walkways not kept clear	Trips, bumps and collision. Customers and staff.	Adequate spacing between tables, chairs, counter and equipment to allow for the safe movement of adults, children and staff.
Children leaving without correct adult or leaving the building on their own.	Child abduction. Risk of running out onto the car park or busy road.	The exit door is fitted with a lock that can be opened by staff behind the counter or by an adult at the door. Staff sign all customers in and out. Staff double check the amount of children leaving. Staff should be vigilant and watch the door closely to ensure children do not leave the building alone.
Children escaping through fire doors.	Child abduction. Risk of running out onto the car park or busy road.	Fire doors not to be left open at any time.
Children gaining entry to kitchen or behind counter	Children at risk of burns, scalds or poisoning from kitchen equipment or chemicals.	Gate on counter to be kept locked at all times.
Stairs to party floor	All customers are at risk of trips and falls.	Gates at top and bottom of stairs to be kept locked at all times to prevent young children from accessing the stairs alone. Stairs to be kept clear of spillages and obstacles and checked regularly by staff.

Hot food and drinks	All customers at risk of scalding during transportation.	Customers offered trays to carry more than 2 drinks. Staff to use tray to carry more than 2 plates from the kitchen.
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Fire Safety

The premises are fitted with a fire alarm. The alarm is tested regularly by a competent member of staff.

The fire exits are checked throughout the day and are monitored by staff to ensure they are kept clear.

A designated assembly point has been provided.

An adequate number of fire extinguishers has been provided and are checked weekly.

A copy of the fire evacuation is kept behind the counter.

First Aid

Some members of staff are trained in first aid and know what to do in an emergency. All accidents are recorded. Accidents are monitored to check for repeating patterns and where this is the case the problem is inspected by the Managing Director and appropriate action taken.